

Cap Design Instructions

Don't worry about making the text size or placement perfect. We will make sure everything is centered and proportionally correct.

- Choose your cap color by clicking on the image. Click the black CUSTOMIZE button
- For the front embroidery, choose 3D or Flat (default) style. 3D is also called "puff" and does cost \$2 more per cap.
- Click TEAM LETTERS and ADD TEXT. If you want a logo instead, click LOGOS at the top of the page and follow the instructions below. While you embroider the teamname, it is not recommended or traditionally done.
- Type in your text (letter) to be used on the cap.
- Click FONT & COLOR to pick a font (usually the same font as the jersey team name font) and a color.
- Click Outline, ON, and a color. Only 1 outline is recommended.
- Do not use EFFECT or TAIL for a cap.
- To use a LOGO, click LOGOS at the top of the section. There are a lot of stock logos to choose from. If you would like to use your own artwork, click UPLOAD IMAGE and attach the file. If you upload a logo, it must be in vector format (eps, svg or ai). You will also need to email us the logo file. If you are unsure about vector artwork, we will review your logo file and let you know. If it is not in vector format and you want an exact image or logo, we can recreate it for a \$10-\$50 art fee depending on the complexity of the design. We use <https://stock.adobe.com>, type in a search term, adjust the filter (on the left) in subcategory to VECTOR and send us the image or the file number. There is a one time \$10-\$25 charge depending on the design. You can always send us a screenshot or description of your idea. Please allow 24-48 hours for a proof. For the fastest service, it is best to use the stock images on the builder.
- Click on the cap image on the left and adjust the size and position of the letter or logo. It does not need to be exact, but this gives us a good idea of what you would like it to look like.
- To add a number to the back, click TEXT: BACK and PLAYER NUMBER and ADD TEXT. Numbers can be optional. The player can choose to add this when they order on the online store. Player numbers are \$7 extra.
- You can keep the default number. Click FONT & COLOR to make the desired changes.
- Add additional text, flags or logos if desired. This is an additional cost.
- Click the blue SHARE DESIGN button under the image. You will be prompted to Register (which is quick and easy and allows you to keep the design on file) or Log in if you already have registered.
- You will be prompted to Save your design before sharing. Please use your Team Name AND Coach's last name in the design name. You may need to click SHARE DESIGN again.
- Click the image of the Envelope/Email Design button or you can email us the link with your logo file or idea.
- Enter TEAMSALES@H5SPORTS.COM in the Dealer's Email(s): **This is very important.**
- You can also add any additional information or design idea/help requests in the NOTES section.
- We will review your design and email you with any recommended changes.
- It is a good idea to download your design.

If there is anything you would like to do that isn't on the builder, please come to our store to work with one of our design experts.